

MINUTES:

ADSA KZN AGM held at 9h00 on 2nd March 2018 at Albert Luthuli Hospital



PRESENT

See register

IN ATTENDANCE

Julie Perks (JP)

1. Welcome

2. Apologies Received

Kirsten Tarr, Julie Peacock

3. Acceptance of Previous Minutes (21st of June 2016)

Kelly Francis

4. Additional Points to the agenda

Due to a change in members of the current the committee, JP called for nominations for new members to serve on ADSA for the remainder of the 2017 - 2019 term. We need nominations for the secretary position and welcome any inquiries to our email address: adsakzn@gmail.com for further information.

5. Matters Arising

5.1 Secretary Report 2017

Date Branch Meeting	Venue	Type of CPD Event and speakers	Number of CPD/ethics points	Number of attendees
9 February 2017 AGM	Mount Edgecombe Country Club (Umhlanga) Morning meeting	ADSA National Roadshow – complying with HPCSA regulations – Alpha Rasekhala ADSA Sponsorship Policy update and training – Nicole du Trevou	6 Ethics points 2 level 1 CPD points	42 according to the attendance register on dropbox (3 no shows)
12 May 2017	Kloof Country Club (Upper highway) Morning meeting	Renal Workshop – Cecile Verseput	3 level 1 CPD points	50 according to the attendance register on dropbox. (3 no shows)
17 August 2017	Church on Broadway (Durban North) Evening meeting	Micronutrient malnutrition in paediatrics – Prof Haroon Saloojee (Wits university and clinical unit head of Chris Hani Baragwanath Academic Hospital, Paediatrician)	3 level 1 CPD points	81 on the register
26 October 2017		Presenting PhD research findings on the, review of complementary feeding within South Africa – Nazeeia Sayed (RD)		

5.2 Sponsorship Portfolio Report 2017

JP thanked B-Braun and Have you heard Marketing for sponsoring two meetings in 2017. One meeting has held without sponsorship to increase state involvement. Upon further discussion as a committee it was realised we cannot hold sponsor free meetings and will go ahead with meetings using sponsors who have been put through the Sponsorship Matrix. Should members need clarity on the sponsorship policy or the matrix they are to please get in touch with the committee.

5.3 Public Relations and Communications Report 2017

- Durban remains venue preference – however we will arrange for alternative sites in 2018 to enhance member reach.
- JP informed attendees about the ADSA closed Facebook page – all members encouraged to be a part of this to see up to date notifications and information relating to ADSA.
- Our KZN ADSA branch had a presence at the Global Diabetes Walk in November 2017. Plans for 2018 include exposure at more opportunities like this to raise the awareness of Dietitians.
- ADSA KZN presentation to UKZN dietetic students still to be done.
- Report was given that Name badges have been issued to 4th year students at a cost of R24 each.
- We conducted a KZN ADSA member and non-member survey. Results were discussed and the report will be disseminated with the AGM minutes to KZN members. The reason for the survey was to guide our decisions for 2018, and with the information obtained we were able to make decisions regarding topic selection for our 2018 meetings. Without sufficient feedback we are unable to make changes or topic selections so members and the non-members who filled in the survey were thanked.

5.4 Treasury Report

<u>Income Statement ADSA KZN Branch</u>	
1 March 2016 - 28 February 2018	(23 February 2017)
Income	<u>52446.86</u>
Cash Box	500
Interest	2.21
Sponsorship	24000
Meeting Fees	17774.65
Venue Refund	1000
ADSA HO Bail Out	5000
Raffle	1950
ADSA HO Fees	2220
Expenses	<u>63456.12</u>
Bank Charges	2053.1
Member refund	2220
Catering/Venue	39665.8
Cash Box	500
Postage	274.3
Speakers	12445.62
Stationery/Printing	621.1
Donations	
Sundries	
PR	2146.2
CPD	3530
SURPLUS/LOSS	<u>-11 009.26</u>

Opening Balance as at 03 Feb 17

Bank	15974.64
Cash	1516.17
	<u>17490.81</u>

Feedback on the treasurer's report were given as above. Any queries regarding the report are to please contact the branch.

5.5 CPD Report

Accreditation No	Name of Activity (specifics needed i.e. if article with questions, then give name of article and add WITH QUESTIONS)	Level	CEUs including ethics	Date of Activity		Ethics, Human Rights or Medical Law	
				Start	Finish	CEU's	Topic
DT/A01/ P00011/2016/00005	ADSA KZN AGM, ADSA Roadshow & Vitamin D in Sports Nutrition	1	2	9 Feb 2017	9 Feb 2017	6	ADSA Roadshow with Ethical Topic
DT/A01/ P00011/2017/00002	Renal Nutrition in 2017	1	3	12 May 2017	12 May 2017	0	-
DT/A01/ P00011/2017/00003	Paediatric Nutrition Update	1	3	17 Aug 2017	17 Aug 2017	0	-
DT/A01/ P00011/2017/00004	Bad Science and Food Allergy Update	1	3	26 Oct 2017	26 Oct 2017	0	-
DT/A01/ P00011/2017/00004	ARTICLE Q&A *	3	2	30 Oct 2017	30 Oct 2017	0	ARTICLE REFERENCES: 1. Drouin-Chartier, J. P., Brassard, D., Tessier-Grenier, M., Côté, J. A., Labonté, M. È., Desroches, S., ... & Lamarche, B. (2016). Systematic review of the association between dairy product consumption and risk of cardiovascular-related clinical outcomes. <i>Advances in Nutrition: An International Review Journal</i> , 7(6), 1026-1040. 2. Klümper, W., & Qaim, M. (2014). A meta-analysis of the impacts of genetically modified crops. <i>PLoS one</i> , 9(11), e111629.

DT/A01/ P00011/2016/00005	ADSA KZN AGM, ADSA Roadshow & Vitamin D in Sports Nutrition	1	2	9 Feb 2017	9 Feb 2017	6	ADSA Roadshow with Ethical Topic
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6. 2018 Plans

6.1 Branch Meetings

3 rd May 2018	Rural Health Advocacy Program - TBC	Afternoon/Evening Meeting. Possibly also in PMB AND Durban.
23 rd August 2018	Maternal Health	Morning Meeting
15 th November 2018	Diabetes Update Wound Healing Interpreting relevant Blood results	3 proposed speakers. Will be aimed at growing a MDT approach so please to invite all allied health to this in Private & State. Evening Meeting – Upper Highway

6.2 Other Plans

Journal Clubs for hard to reach members as well as those wanting to earn more CPD points.

Possible additional sports nutrition PPD meeting.

Increased awareness of Dietitians at Expos in KZN.

6.3 Meeting Fees

Updated fees for 2018 meetings were mentioned:

- Members R110
- Non-Members R220
- Students R60

7. General

7.1 ADSA Membership renewal was reminded to all present about the 31st March deadline with fees as follows:

Full Member: R695

Retired Member: R342

Student: R177

Andrew.Nkosi@vdw.co.za

7.2 HPCSA Membership renewal is due by 1st April 2018

2017 was R1433.00 + possible 10% increase

HPCSA BANKING DETAILS:

ABSA Bank

Arcadia Branch

Branch code: 632005

Account Name: HPCSA

Account Type: Cheque

Account numbers Annual fees: 405 00 33 481

7.3 Charitable Contributions

JP discussed that ADSA would like to offer members the opportunity to donate their old text books so we can distribute to the university. Members to please bring textbooks to any ADSA meetings.

7.4 Survey Responses

JP presented Neil's report of 66 responses (report attached).

7.5 New Committee Member

JP welcomed Natalie Bowden as a new committee member to fulfil the CPD portfolio

7.6 Closure

Meeting was closed by JP at 9h35. No questions raised.